



Hunterdon County Educational Services Commission

Cooperative Purchasing

51 Sawmill Road

Lebanon, New Jersey 08833

Phone: 908-439-4280 Fax: 908-439-2270

<http://purchasing.hcesc.com>

Report of Unsatisfactory Performance

Bid Vendor's Name: _____

Purchase Order #: _____ Date of PO: _____

Statement of Problem: _____

Name of person you spoke with: _____ Department: _____

Phone number or email address for that person: _____

Report Prepared by: _____ Email or Phone#: _____

District: _____ School: _____

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Vendor - Please respond within 5 days. Failure to respond may be grounds for disqualification from future bidding for the Hunterdon County Educational Services Commission cooperative.

Name of Respondent: _____ Title: _____

Email Address & Phone #: _____ Date: _____